**CORNWALL STUDENT UNION BI-ANNUAL GENERAL MEETING MINUTES**

Date: 4th November 2020

Time: 11:30 a.m. – 12:30 p.m.

Location: St. Lawrence College, 2 St. Lawrence Drive, Cornwall, ON, K6H 4Z1

Room: Microsoft Teams

Minute taker: Craig Madlin

Present Attendees: Tori Arnett (President), Arianna Simmons (Board Chair), Thomas Gratton (Board Vice-Chair), Chelsea Jeaurond Chabot (BOD), Craig Madlin (Executive Director), Kevin Biggs (Athletic and Student Life Manager, SLC Kingston), Devon Dean (Student), Kamaljeet Kaur (Student), Serhii Marchenko (Student), Jinto Joseph (Student), Sukhdeep Kaur (Student), Maaryah Malik (Student), Menka Lovely (Student), Samantha Poveromo (Student), Shawn Coney (Student), Kyle Valpy (Student), Richalkumar Hiteshkumar (Student)

Regrets: Trista Dier (VP of Student Life – academic assignment), Brandon Campeau (Secretary – academic assignment), Andre Brunet (BOD)

1. Call to Order

* Meeting called to order by Craig Madlin.

1. CSU Introductions

* Craig Madlin introduced the CSU executives and the acclaimed board of directors for the 2020/21 academic year.
  + Tori Arnett, CSU President – School of Health Sciences
  + Trista Dier, VP of Student Life – School of Community Services
  + Arianna Simmons, Board Chair – School of Health Sciences
  + Thomas Gratton, Vice Chair – School of Health Sciences
  + Brandon Campeau, Board Secretary – School of Health Sciences
  + Andre Brunet, Board Director – School of Health Sciences
  + Chelsea Jeaurond Chabot, Board Director – School of Community Services

1. Constitution of the Meeting

* Craig Madlin explained the process for making a motion. Members of the student body will raise their hand to make a motion which will then be seconded or not. Seconded motions will then be voted on by the student body and either carried with a majority of students or defeated with a minority of students.

1. Approval of the Minutes of the B-AGM Meeting held on October 30th, 2019.

* Minutes of the meeting were recapped and reviewed.
* Motion made by Tori Arnott to approve the minutes as presented and seconded by Thomas Gratton. The motion was passed unanimously.

1. Budget Submission

* Craig Madlin presented the budget for the 2020-21 academic year to the student body.
* Jinto Joseph requested an explanation of $20,620.00 budgeted for operational costs. Craig Madlin replied that the amount covered insurance, equipment expenses, entertainment licences and external membership fees.
* Motion made to approve the 2020-21 budget by Tori Arnett and seconded by Thomas Gratton. The motion was carried.

1. Balance Sheet for the Twelve Months Ended June 30th, 2020

* Craig Madlin presented the balance sheet, explaining that the perennial prepared Notice to Reader report had been delayed because of the COVID19 pandemic. The NTR report will provide more detail than the balance sheet but is not as exhaustive as a ‘Review Engagement’ or an ‘Audit’ statement. It can however determine if the organization is in compliance with standard accounting practices.
* The balance sheet details the company’s assets, liabilities and net worth.
* Motion made to approve the balance sheet as presented by Tori Arnett and seconded by Thomas Gratton. The motion was passed unanimously.

1. CSU Events

* Craig Madlin recapped the remote events the CSU has arranged or collaborated on so far during the academic year, including:
* Trivia Nights
* Slay It Make Up Challenge
* Self Care
* Virtually Impossible Magic Show
* Netflix Party
* Virtual Talent Show
* Financial Workshop

1. Adjournment

* Tori Arnett motioned to adjourn the meeting and was seconded by Jinto Joseph. The motion was passed unanimously.

Certified by:

Chair of the Board:

Name: Signature: Date:

Board Secretary:

Name: Signature: Date: