**CORNWALL STUDENT UNION ANNUAL GENERAL MEETING MINUTES**

Date: 28th September 2022

Time: 11:00 a.m. – 12:00 p.m.

Location: St. Lawrence College, 2 St. Lawrence Drive, Cornwall, ON, K6H 4Z1

Room: M2760

Minute taker: Craig Madlin

Present Attendees: Safaa Farook (President), Shannen Belanger (VP Of Student Life), Arianna Simmons (Board Chair), Shivani Shivaji Lade (Board Secretary), Simrandeep Singh (Board Treasurer), Roz Rashid (Board Director), Sukhpreet Singh Sekhon (Board Director), Craig Madlin (Executive Director), Chelsea Hummel (Athletics & Student Engagement Coordinator, SLC) and members of the Cornwall Student Union

Regrets: Haneefa Noori, (Board Vice Chair), Nandish Thakkar (VP of Communications)

1. Call to Order

* Meeting called to order by Craig Madlin.

1. Constitution of the Meeting

* Craig Madlin explained the process for making a motion. Members of the student body will raise their hand to make a motion which will then be seconded or not. Seconded motions will then be voted on by the student body and either carried with a majority of students or defeated with a minority of students.

1. Agenda

* Craig Madlin presented the meeting agenda.
* Motion made to approve agenda by Arianna Simmons. Motion seconded by Sukhpreet Singh Sekhon and carried.

1. Approval of the Minutes of the B-AGM Meeting held on October 20th, 2022

* Minutes of the meeting were recapped and reviewed by Craig Madlin.
* Motion made by Arianna Simmons to approve the minutes as presented and seconded by Simrandeep Singh. The motion was carried.

1. CSU Officer Introductions

* Craig Madlin introduced the students appointed to the CSU executive team for the 2023/2024 academic year.
* Safaa Farook, CSU President – School of Business
* Shannen Belanger, VP of Student Life – School of Applied Science & Technology
* Nandish Thakkar, VP of Communications – School of Applied Science & Technology

1. CSU Board Director Introductions

* Craig Madlin introduced the students who were elected to the CSU board as directors for the 2023/2024 academic year.
* Arianna Simmons, Board Chair – School of Health Sciences
* Haneefa Noori, Vice Chair – School of Community Services
* Shivani Shivaji Lade, Board Secretary – School of Business
* Simrandeep Singh, Director – School of Business
* Sukhpreet Singh Sekhon, Director – School of Applied Science & Technology
* Roz Rashid, Director – School of Heath Sciences
* Motion to approve the elected candidates as CSU board directors was made by Arianna Simmons and seconded by Shivani Shivaji Lade. The motion was carried.

1. Proposed Amendment of Bylaw 37

* Craig Madlin informed the student body that the board had informally discussed an amendment of bylaw 37 in the 2021-2022 academic year, and formally passed a motion in March 2023. The amendment would restrict students to serving a maximum of two terms as a CSU executive across all offices.
* **Bylaw 37 would be amended from** *‘The board may designate the offices of the Corporation, appoint officers on an annual or more frequent basis, specify their duties and, subject to the Act, delegate to such officers the power to manage the affairs of the Corporation. A sitting director may not be appointed to the office of President or Vice President of Student Life or Vice President of Communications or any paid position of the Corporation after the first meeting of the members following the enacting of this by-law. Board members must first resign from the board to be eligible for such appointments. Officers must continue to hold a GPA of 3.0 throughout their tenure to remain in their position’***to:**
* i. The board may designate the offices of the Corporation, appoint officers on an annual or more frequent basis, specify their duties and, subject to the Act, delegate to such officers the power to manage the affairs of the Corporation. A sitting director may not be appointed to the office of President or Vice President of Student Life or Vice President of Communications or any paid position of the Corporation after the first meeting of the members following the enacting of this by-law. Board members must first resign from the board to be eligible for such appointments.
* ii. Officers must continue to hold a GPA of 3.0 throughout their tenure to remain in their position.
* iii. Officers can serve a maximum of two terms across any and all offices, regardless of program duration and/or number of programs studied on the Cornwall campus of St. Lawrence College.
* Sukhpreet Singh Sekhon enquired about the length of a term. Craig Madlin informed him each term was one academic year.
* Motion made to approve the amendment of bylaw 37 by Sukhpreet Singh Sekhon and seconded by Shivani Shivaji Lade. The motion was carried.

1. CSU Budget for 2023/2024

* Craig Madlin presented the CSU budget for the 2023/2024 academic year to the student body, informing them that the calculations were made based on 2400 ancillary fee contributions of $105.50 each across the three semesters comprising the academic year.
* Estimated revenue for the year is $259,470.00 with expenses expected to be $251,829.90, leaving a surplus of $7,640.10.
* Motion made to approve the budget as presented by Arianna Simmons and seconded by Shivani Shivaji Lade. The motion was carried.

1. Notice to Reader for the Twelve Months Ended June 30th, 2023

* Craig Madlin presented the report, explaining that a ‘Notice to Reader’ is not as exhaustive as a ‘Review Engagement’ or an ‘Audit’ statement but can still determine if the organization is in compliance with standard accounting practices.
* Craig Madlin informed the student body that the organization utilised a portion of the surplus funds recorded during the Covid-19 pandemic to make significant long-terms investments in CSU operated spaces. This initiative contributed to the organizations net assets being reduced by $45,691.00 from 2022 to 2023 as operations returned pre-pandemic levels of service.
* Motion made to approve the report as presented by Simrandeep Singh and seconded by Arianna Simmons. The motion was carried.

1. CSU Events

* Craig Madlin recapped the events the CSU has hosted on during the 2023/24 academic year so far, including:
* Casual Soccer Match
* Ping Pong Tournament
* Trivia Night
* VR Night
* Movie Night
* UFC Night
* SDG Jail Tour

1. CSU Projects

* Craig Madlin informed the student body that the CSU has launched a weekly podcast titled ‘Beneath the Current’. Each week, the executive team interview SLC staff and figures in the local community on current affairs and issues effecting students.
* Additionally, the executive team are working on an ancillary fee proposal to install 75% of the female bathrooms with feminine hygiene product dispensers. At present, through greening fee funds, 25% of the female bathrooms on campus have the dispensers installed.

1. Adjournment

* Motion made by Sukhpreet Singh Sekhon to adjourn the meeting and seconded by Arianna Simmons. The motion was carried.

Certified by:

Chair of the Board

Name: Signature: Date:

Board Secretary

Name: Signature: Date: