**CORNWALL STUDENT UNION BI-ANNUAL GENERAL MEETING MINUTES**

Date: 13th April 2022

Time: 11:00 a.m. – 12:00 p.m.

Location: St. Lawrence College, 2 St. Lawrence Drive, Cornwall, ON, K6H 4Z1

Room: Microsoft Teams

Minute taker: Craig Madlin

Present Attendees: Tori Arnett (President), Chelsea Jeaurond Chabot (VP of Student Life), Gabriel Aubry Morin (Board Chair), Amanda Adlington Johnson (Vice Chair), Arianna Simmons (Secretary), Craig Madlin (Executive Director) and members of the Cornwall Student Union

Regrets: Rahul Xavier Gomez (Board Director)

1. Call to Order
* Meeting called to order by Gabriel Aubry Morin.
1. Constitution of the Meeting
* Craig Madlin explained the process for making a motion. Members of the student body will raise their hand to make a motion which will then be seconded or not. Seconded motions will then be voted on by the student body and either carried with a majority of students or defeated with a minority of students.
1. Approval of the Minutes of the B-AGM Meeting held on November 25th, 2021
* Minutes of the meeting were recapped and reviewed by Craig Madlin.
* Motion made by Gabriel Aubry Morin to approve the minutes as presented and seconded by Amanda Adlington Johnson. The motion was carried.
1. CSU Officer Introductions
* Craig Madlin introduced the students appointed to the CSU executive team for the 2022/2023 academic year.
* Tori Arnett, CSU President – School of Health Sciences
* Braydon Nicola, VP of Student Life – School of Community Services
1. CSU Board Director Introductions
* Craig Madlin introduced the students who served on the CSU board as directors for the 2021/2022 academic year.
* Gabriel Aubry Morin, Board Chair – School of Health Sciences
* Amanda Adlington Johnson, Vice Chair – School of Health Sciences
* Arianna Simmons, Secretary – School of Health Sciences
* Rahul Xavier Gomez, Director – School of Applied Science and Computing
1. CSU Budget for 2022/2023
* Craig Madlin presented the CSU budget for the 2022/2023 academic year to the board.
* He noted that budget funds would be comprised of ancillary fees from the 2022/2023 academic year and the 2021/2022 surplus with investments dedicated to upgrading the student lounge, hosting an orientation day for all programs, across all academic years and increasing executive staff.
* Motion made to approve the budget by Gabriel Aubry Morin. The motion was seconded by Arianna Simmons and carried.
1. Ends Report for the 2021/2022 Academic Year – Ends Level 1 and 2
* Tori Arnett presented the report, detailing an assessment of the Ends determined by the BOD and how they were achieved by the executive.

Level 1 is the mission statement of the Cornwall Student Union:

*The goal of St. Lawrence College Student Union (Cornwall Campus) is to enhance the quality of life for students at a cost justified by the results.*

Level 2 comprises the board stated priorities for enhancing student life and the division of the organization’s resources and allocation to them:

* + - Student Life and Transition to Student Life (40%)
		- Leadership Skills (15%)
		- Academic Support (30%)
		- Advocacy and Relationships with the College and the Community (15%)
* Tori Arnett provided evidence of initiatives for each area that were undertaken to fulfill the board’s priorities and meet the organization’s goals.
* Motion made to approve the report as presented by Amanda Adlington Johnson. The motion was seconded by Arianna Simmons and carried.
1. Bylaw Amendments
* Craig Madlin presented the proposed bylaw amendments to the board.
* Bylaw 18: Two Annual Meetings of the Members. Proposed change to One Annual Meeting of the Members. Rational – Non-Profit organizations are required by law under the Ontario Corporations Act to hold an AGM annually to appoint an auditor, approve a budget, present year-end financials, and elect a board. The aforementioned items can all be addressed at an AGM in the fall semester, negating the need for bi-annual general meetings.
* Bylaw 21: Quorum at a Meeting of the Members. Proposed change from 10 members of the student body to five if the meeting needs to be adjourned. Rational – The CSU has experienced difficultly in achieving quorum at AGM’s held virtually during the Covid #19 pandemic. This change would enable the CSU to present items for consideration to the student body and reduce the possibility of an operational impasse.
* Bylaw 23: Agenda at Annual General Meetings of the Members. Proposed change to One Annual Meeting of the Members. Rational - In accordance with the proposed change to bylaw 18.
* Bylaw 27: Election of Directors. Proposed changes – Directors will only be elected at the fall AGM and elections can be conducted electronically or via polling stations established on-campus. Rational – the proposed change to bylaw 18 would see only one general meeting held a year and online elections held via the URSCL app have seen an increase in voter turnout.
* Bylaw 28: Term of Office for Directors. Proposed change – Directors will serve a one-year term from September 1st – August 31st of the following calendar year. Currently, directors serve a one-year term from May 1st – April 30th of the following calendar. Rational – This is to align the board’s tenure with the academic year.
* Bylaw 36: Renumeration of Directors. Proposed change – Mileage for directors will be increased from $0.44 a kilometer to $0.55. Rational – This is to align with the rate provided to the executive team and in accordance with the recommendations provided by the government of Canada.
* Bylaw 38: Description of Offices.
1. President. Proposed change – All members of the student body with a GPA 3.0 or above will be eligible to hold the position of president instead of only current board members with a semester pass returning in the following fall semester. Rational – This is contradictory to other clauses within the bylaw and restricts most of the student body from applying.
2. Vice President of Student Life. Proposed change – All members of the student body with a GPA 3.0 or above will be eligible to hold the position of vice president of student life instead of only current board members with a semester pass returning in the following fall semester. Rational – This is contradictory to other clauses within the bylaw and restricts most of the student body from applying.
3. Vice President of Corporate Affairs. Proposed changes – All members of the student body with a GPA 3.0 or above will be eligible to hold the position of vice president of corporate affairs instead of only current board members with a semester pass returning in the following fall semester and job title will be changed to vice president of communications. Rational – This is contradictory to other clauses within the bylaw and restricts most of the student body from applying. Additionally, the vice president of corporate affairs position has been vacant since the 2019/2020 academic year to reduce human resource costs after the introduction of the Student Choice Initiative by the provincial government. The SCI has since been abolished and duties of this role assumed by the executive director. Board and executive deliberations have determined a need for an executive position to manage corporate communications.
* Motion to approve the proposed bylaw changes made by Gabriel Aubry Morin and seconded Amanda Adlington Johnson. The motion was carried.
1. CSU Events
* Tori Arnett recapped the remote events the CSU had arranged or collaborated on during the 2021/22 academic year, including:
* Weekly Kahoot quizzes
* Cooking with Tori YouTube channel
* Desjardins Financial Seminar
* CFL Game
* Pool Tournaments
* Wellness Wednesday
* Paint Nights
* Pumpkin Carving Social Media Contest
* Friday Night Fright Night
* Remembrance Day
* Harry Potter Movie Night
* Ping Pong Tournaments
* Virtual Tarot Readings
* End of Year Giveaway
* Job Fairs (in collaboration with the Social Development Council of Cornwall & Area)
1. Skip the Dishes Winners
* Tori Arnett provided the student attendees with a Kahoot link for the AGM quiz, comprised of questions based on topics covered in the meeting. The link will remain active until 2:00 p.m. on the day of the meeting with the winner being drawn from the podium. The winner will receive a $50.00 Skip the Dishes e-gift card.
* Additionally, a prize draw for a second $50.00 Skip the Dishes e-gift card was held with Tori Arnett announcing Thomas Gratton as the winner from the student attendees.
1. Adjournment
* Gabriel Aubry Morin motioned to adjourn the meeting and was seconded by Amanda Adlington Johnson. The motion was passed unanimously.

Certified by:

Chair of the Board

Name: Signature: Date:

Board Secretary

Name: Signature: Date: