**CORNWALL STUDENT UNION ANNUAL GENERAL MEETING MINUTES**

Date: 20th October 2022

Time: 11:30 a.m. – 12:15 p.m.

Location: St. Lawrence College, 2 St. Lawrence Drive, Cornwall, ON, K6H 4Z1

Room: M3530

Minute taker: Craig Madlin

Present Attendees: Tori Arnett (President), Zahraa Alabdulhussein (Board Director), Tooba Noor (Board Director), Craig Madlin (Executive Director), Habiba Hafizi (Student), Halimah Hafizi (Student), Erica Brisson (Athletics & Student Engagement Coordinator, SLC) and members of the Cornwall Student Union

Regrets: Arianna Simmons (Board Chair), Amanda Adlington Johnson, (Board Vice Chair), Kanika (Board Secretary), Sujal Pooja (Board Director), Braydon Nicola (VP of Student Life), Cristina Abellera (VP of Communications)

1. Call to Order

* Meeting called to order by Craig Madlin.

1. Constitution of the Meeting

* Craig Madlin explained the process for making a motion. Members of the student body will raise their hand to make a motion which will then be seconded or not. Seconded motions will then be voted on by the student body and either carried with a majority of students or defeated with a minority of students.

1. Agenda

* Craig Madlin presented the meeting agenda.
* Motion made to approve agenda by Zahraa Alabdulhussein. Motion seconded by Halimah Hafizi and carried.

1. Approval of the Minutes of the B-AGM Meeting held on April 13th, 2022

* Minutes of the meeting were recapped and reviewed by Craig Madlin.
* Motion made by Tori Arnett to approve the minutes as presented and seconded by Habiba Hafizi. The motion was carried.

1. CSU Officer Introductions

* Craig Madlin introduced the students appointed to the CSU executive team for the 2022/2023 academic year.
* Tori Arnett, CSU President – School of Health Sciences
* Braydon Nicola, VP of Student Life – School of Community Services
* Cristina Abellera, VP of Communications – School of Applied Science & Technology

1. CSU Board Director Introductions

* Craig Madlin introduced the students who were elected to the CSU board as directors for the 2022/2023 academic year.
* Arianna Simmons, Board Chair – School of Health Sciences
* Amanda Adlington Johnson, Vice Chair – School of Health Sciences
* Kanika, Board Secretary – School of Applied Science and Computing
* Sujal Pooja, Director – School of Applied Science and Computing
* Tooba Noor, Director – School of Business
* Zahraa Alabdulhussein, Director – School of Business
* Motion to approve the elected candidates as CSU board directors was made by Tooba Noor and seconded by Habiba Hafizi. The motion was carried.

1. CSU Budget for 2022/2023

* Craig Madlin presented the CSU budget for the 2022/2023 academic year to the board.
* He noted that budget funds would be comprised of ancillary fees from the 2022/2023 academic year and the 2021/2022 surplus with investments dedicated to upgrading the student lounge, hosting an orientation day for all programs, across all academic years and increasing executive staff. However, the orientation proposal did not align with SLC’s planning for the event and was abandoned.
* Budget was approved by the student body at the last general meeting of the members on April 13th, 2022.

1. Notice to Reader for the Twelve Months Ended June 30th, 2022

* Craig Madlin presented the report, explaining that a ‘Notice to Reader’ is not as exhaustive as a ‘Review Engagement’ or an ‘Audit’ statement but can still determine if the organization is in compliance with standard accounting practices.
* Craig Madlin informed the student body that the organization’s assets have increased due to the Covid#19 pandemic inhibiting operations, a reduction in staff and a decline in student body engagement with remote events and activities. As a result, with enrolment increasing to pre-pandemic figures, significant long-term investment has been made in CSU operated spaces along with an increased budget for the 2022/2023 academic year.
* Motion made to approve the report as presented by Zahraa Alabdulhussein and seconded by Tooba Noor. The motion was carried.

1. CSU Events

* Tori Arnett recapped the remote events the CSU had arranged or collaborated on during the 2022/23 academic year so far, including:
* Weekly Kahoot quizzes
* Virtual Yoga
* Desjardins Financial Seminar
* CFL Game
* Drag Bingo
* Giveaways
* Pumpkin Carving
* Movie Nights
* Paint Nights
* Welcome Pub
* Halloween Pub
* Part-Time Job Fair in collaboration with Career Services

1. CSU Updates

* Tori Arnett provided updates on the investments into CSU spaces and other organizational initiatives.
* She presented the updated Prayer and Reflection Centre, which has been redecorated and now includes prayer mats and beads along with new copies of the Torah, Koran, and Bible to make the space as inclusive as possible.
* A memorial tree with a commemorative plaque was planted on the campus grounds to acknowledge the mental health challenges students have faced throughout the Covid#19 pandemic and its aftermath.
* An outdoor gym with a variety of equipment will be installed before the end of the fall semester. The project will be funded by the ancillary greening fees collected from the students each semester.
* Additionally, Craig Madlin added that the games consoles in the student lounge have all been upgraded. The fabrication work required to install and display them underneath the televisions in the space has also been completed.
* Habiba Hafizi thanked Tori Arnett for the renovations to the Prayer and Reflection Centre and mentioned how often she uses the space since the changes were made.

1. Adjournment

* Zahraa Alabdulhussein motioned to adjourn the meeting and was seconded by Halimah Hafizi. The motion was carried.

Certified by:

Chair of the Board

Name: Signature: Date:

Board Secretary

Name: Signature: Date: